

Working Well Together – National Steering Group Meeting - Tuesday 23rd March 2021

Action Notes

1. Copies of “HSE update” power point presentation circulated to committee members.
Action: Presentation circulated 29/03/21

2. The Access Industry Forum (AIF) are keen to support WWT particularly for virtual events. AIF are keen to contribute on a regional or national level e.g. where several WWT groups collaborate to host one virtual event. AIF are willing to act as hosts for such events and take care of the IT/technical aspects as well as delivering the content. Groups that are interested are requested to contact Lorraine Brown. Please use Lorraine’s email address rather than the address for Jason Carlton given out during the meeting.
Action: Members are requested to email Lorraine Brown:
lorraine.brown@accessindustryforum.org.uk

3. Insurance. SW group have kindly offered to arrange insurance on a national basis. Some groups have arranged their own insurance. Groups interested in the national policy option should contact Pete Creese if they require cover. Groups were reminded that it was very important to ensure they pay their share if joining the national insurance scheme. SW group would invoice groups once the premium has been established. All WWT groups are also asked to confirm their insurance status by email to Alastair Mitchell at HSE (i.e. making their own arrangements or joining national scheme.)
Action: All WWT groups to contact Pete using the email address below, and to confirm their insurance status with Alastair.
Pete.creese@eeg.uk.com

4. HSE Stress management talking toolkit – remains in draft form, however the final version is due to be published on the HSE website shortly. Thanks to all those who contributed comments on the draft version. WWT groups are encouraged to promote the toolkit given the importance of mental health and well-being. This has previously been promoted via HSE’s construction e-bulletin and was shared with the group following the October 2020 Steering Group meeting.
Action: All groups to promote the tool kit.

5. Research. Several projects are currently in progress that may be of interest to members.
 - (i) Keeping the UK Building Safely– a project to capture the lessons learned and best practices re: covid-19 in the construction industry, and to prepare a roadmap to reduce future risks.
 - (ii) Demographics review – report from University of Manchester (UoM) and Thomas Ashton Institute (TAI), a rapid evidence (desk-top) review attempting to find out how the pandemic has impacted different demographic groups within the construction sector. Report due to be published in April 2021
 - (iii) Violence and aggression – a project led by HSE’s Science Division, with UoM and TAI attempting to investigate and understand the extent of work-related V and A in the construction industry. Workshop planned for late April 2021. Participants would be welcome.**Action: Any group members who are willing to participate in items (i) or (iii) to contact Mark Ashby at HSE; mark.ashby@hse.gov.uk Keeping the UK Building Safely research proposal circulated via email 29/03/21.**

6. HSE has completed the Post Implementation Review (PIR) of CDM 2015. The report is available to view via this link:
[The Construction \(Design and Management\) Regulations 2015 \(legislation.gov.uk\)](https://www.legislation.gov.uk)
7. HSE are to carry out a strategic review of WWT. This was discussed at the October Steering Group meeting, where a template for carrying out and recording a SWOT analysis was provided by Alastair. All groups are encouraged to carry out their own SWOT analysis, using the template or some other means if they prefer and submitted this to Alastair ASAP.
**Action: Groups are requested to carry out a SWOT analysis and return to Alastair ASAP.
Template resent by email 29/03/21**
8. WWT website: Discussions are on-going with CITB re: a new website. A paper has been submitted to CITB setting out the requirements. The proposal requires approval at a senior level within CITB. Alastair to keep members informed of progress.
Action: Alastair to provide updates on the website when available.
9. UK Construction Week – NEC, Birmingham – October 2021. There is an opportunity for WWT to exhibit at this event in the Autumn of 2021. There is also a similar event in London planned for May 2022. Members were asked if they would be interested in the NEC event, and if so, how might this be organised/achieved. If WWT wish to attend this will require a task and finish group to be set up to organise it. HSE may wish to attend to promote the Stress Management tool kit, however this has not yet been confirmed.
**Action: Groups to provide feedback to Alastair if they are willing to be involved with the either the October 2021 event (B/ham), or May 2022 event (London) and if they can commit resources to organise it. Comments are also welcome re: themes and content. Alastair to confirm if HSE are to attend, and to explore funding options. More information available on the following link:
www.ukconstructionweek.com**