



Construction Industry Advisory Committee (CONIAC)

Acting Together Steering Group

Promoting broader ownership of
health and safety in Great Britain

#HelpGBWorkWell

Meeting of the CONIAC Acting Together Steering Group (SG)

Wednesday 2nd June 2021, 14.00 – 17.00hrs

Via MS Teams

Attendees

Sarah Jardine - HSE, Head of Construction Division, Chair CONIAC

Peter Crosland – (CECA) Chair of Tackling Ill Health WG

Gary Mees - (CIC) Chair of Keeping Pace with Change WG

Clive Johnson - (IIRSM) Chair of Managing Risk Well WG

Steven Hedley - (CIAT) Chair of Supporting Small Employers WG

Gren Tipper - CCLG, Operations Director

Russell Adfield – HSE, Head of Construction Sector & Policy Division - Vice Chair CONIAC

Sue Brandrick – HSE, Strategy, Planning and Policy Unit, Construction Sector

Alastair Mitchel – HSE, Strategy, Planning and Policy Unit, Construction Sector

Joseph Mitchell - HSE, Strategy, Planning and Policy Unit, Construction Sector

[Carol Chaffer - BEIS, Head of the Business Facing Department Programme](#)

[Steve Walker – CITB, Head of Training and Development Strategy](#)

[Rob Miguel - Unite the Union, National Safety Advisor](#)

Apologies

Daniel Shears – GMB, National Safety Advisor

Tim Beaumont – HSE, Head of Strategy, Planning and Policy Unit, Construction Sector

Dylan Roberts - CLC/ Skanska

Fergus Harradence – BEIS, Deputy Director Construction

Number	Agenda Item & Actions	Official to Action
1	Welcome and introductions Chair, Sarah Jardine, welcomed everyone and round table introductions were made. Sarah expressed thanks to Radha Hirani on behalf of ATSG for her service to CONIAC. Sarah and members welcomed Joe Mitchell to the group.	
2	Actions/matters arising from previous meeting held 3rd March 2021 All matters from previous meeting have been actioned or are included in today's agenda items to be discussed.	
3	HSE Health Campaign 2021 Russell Adfield delivered an update on the proposed 2021 Health Campaign. Emphasis put on CONIAC and the industry to take the lead with early intervention and comms work. This year it is a priority to include CONIAC communities in the campaign. Everyone in the Steering Group and wider sector to be focussed on respiratory risk and prevention through the <i>hierarchy of control</i> and not defaulting to PPE. Action Points: <ul style="list-style-type: none">• <i>Request for ideas on how the industry could spread this message.</i>• <i>Tier one Forum has a list of the 21 tier 1 organisations. Tier One organisations and their supply chains to be approached by CONIAC; to</i>	Secretariat (list)

	<p><i>share with them guidance on respiratory risks. Note: Secretariat to obtain and share list with ATSG members.</i></p> <ul style="list-style-type: none"> • <i>CONIAC members being asked to disseminate information through their networks.</i> • <i>ATSG to give HSE ideas about what their communities can do; what activities can they perform to promote the hierarchy of riskcontrol? What communication routes are they going through? Accountability: How are members going to check this is happening.</i> 	All Members
4	<p>CLC activity and barriers to supporting workstreams update</p> <p>Sue Brandrick: Outlined risk profiling work undertaken for each of the CLC workstreams. Information has been passed to the nominated points of contact (POCs) to discuss with their groups. The objective is to develop an awareness of the H&S issues applicable to the workstream activities being undertaken. These documents have been circulated.</p> <p>Sarah Jardine: Gives monthly updates to the CLC task force. Need to ensure the chairs of the workstreams are up to speed on the relevant H&S issues. The work that is done across the industry needs to be coordinated. Need to share contact details for the chairs of the CLC WGs with ATSG.</p> <p>Action Points:</p> <ul style="list-style-type: none"> • <i>Obtain contact details for all POCs and share with ATSG.</i> • <i>Follow up with Sarah Beale from CITB on progress with the Designer Risk Education work.</i> • <i>Sarah to check back with the CLC workstream leads regarding whether they have seen the risk profiles and are aware of them.</i> 	<p>Secretariat</p> <p>Sarah Jardine</p> <p>Sarah Jardine</p>
5	<p>Working Group Updates</p> <ul style="list-style-type: none"> • KPWC Gary Mees gave the WG update. Gary and Paul Bussey reelected as chair and VC. • TIH Peter Crosland gave the WG update. • MRW Clive Johnson gave the WG update. • SSE Steven Hedley gave the WG update. <p>Action points:</p> <ul style="list-style-type: none"> • <i>Tim Beaumont to compile a master list of CONIAC legacy & current products. WG chairs to make sure the list is fully inclusive of all products. Tim to attend next meeting of the CLC working group chairs to share the list with them.</i> 	Tim Beaumont
6	<p>Communications</p> <p>Clive Johnson stressed that communications are so important for getting the message out to industry. Sarah confirmed that CLC have a comms resource (Alastair Reisner and Stuart Young are the contacts) to get information out.</p> <p><i>Blended with agenda item 7.</i></p>	Members to note
7	<p>CONIAC Web Communities Update</p> <p>Russell provided an update on HSE's web communities, the future options for hosting the CONIAC web community.</p>	

	<p>This should be:</p> <ul style="list-style-type: none"> • Affordable • Where appropriate, compliant with HSE’s data usage and security policies and requirements – including having a secure and searchable archive • Accessible to the whole industry • Repository for CONIAC documentation • Discussion function to facilitate an online CONIAC/CONIAN community • Complementary to statutory guidance on HSE website while being authoritative • Encompass WWT and ALU functions either within a single site or as part of a collection of sites <p>Action Points:</p> <ul style="list-style-type: none"> • <i>Steven Walker to speak with Supply Chain Sustainability School about the possibility of hosting and supporting CONIAC web community on their website.</i> • <i>Russell to inquire further with HCLG about them hosting a CONIAC community/web presence.</i> • <i>Gren Tipper suggested ATSG establish a subgroup meeting to take this forward with all chairs to discuss the CONIAC web presence issues.</i> 	<p>Steven Walker</p> <p>Russel Adfield</p> <p>Joseph Mitchell</p>
8	<p>GMB & Unite update on strategies</p> <p>Update given to attendees. Produced guidance on diversity and inclusion during COVID pandemic.</p>	<p>All members to note</p>
9	<p>AOB</p> <ul style="list-style-type: none"> • Working Well Together- In response to a request from Peter Crossland: Alastair Mitchell, HSE’s WWT manager gave an update on WWT. Alastair reported that the 18 regional groups had been largely dormant during the pandemic, although some had organised virtual events. WWT steering group meetings had continued, and it was hoped that traditional events could start to be organised and delivered when COVID restrictions are eased. <p>Action Points:</p> <ul style="list-style-type: none"> • <i>WWT is seeking a new home for its web site. Members are asked to come forward with any ideas that they might have.</i> <p>Dates for future meetings: Wed 8th Sept 10-13.00hrs Wed 1st Dec 14-17.00hrs</p>	<p>All Members</p>